Advancing Community Empowerment in Southeastern Myanmar (ACE)

Request for Applications (RFA)

Strengthening Inclusive Governance

Application Template

Please use this template to submit your application. The technical application should be maximum 14 pages if written in English using Times New Roman font, single spaced, with 1 inch/2.5 cm margins, or a maximum of 20 pages if written in Zawgyi 12-point font. The 2 page cost application should be in a separate file.

<table>
<thead>
<tr>
<th>Project Details</th>
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<tbody>
<tr>
<td>Project Title:</td>
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<tr>
<td>Location(s):</td>
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<tr>
<td>Beneficiary group(s) and total number:</td>
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<tr>
<td>Estimated Project Duration:</td>
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<tr>
<td>Budget (USD/MMK):</td>
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<tr>
<td>Applicant Organization(s):</td>
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</tbody>
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Sub-Awardee Risk and Responsibility Assessment Cover Page (1 page)

I. Technical Approach and Feasibility of Program Design (5 pages)

- The applicant’s technical approach should include:
  - A description of the applicant’s prior work as it pertains to the project objective
  - A description of the approach and activities to be undertaken
  - A description of geographic coverage area
  - A description of key vulnerable group(s) engaged
  - Theory of change
  - Anticipated results

- The application should discuss the applicant’s approach for engaging with local actors, building partnerships with key stakeholders, and creating linkages with other relevant development activities/programs.

II. Management and Staffing Plan (1 page)

- The management and staffing plan should show the roles and responsibilities of all staff who will support the project.
- Applicants should provide a summary of the skills and experience of the key staff who will work on the project.

III. Past Performance (2 pages)

- Describe the organization’s previous experience with social inclusion and inclusive governance.
- Demonstrate experience in building the capacity of local organizations, local communities, key vulnerable groups, local governments, research, networks, and initiatives.

IV. Monitoring and Evaluation Plan (2 pages)

- Describe how the project will collect data and ensure data quality of the relevant indicators from Section 3.5 of this RFA.
• The applicant can provide additional indicators and targets as needed and appropriate.

V. Work Plan (3 pages)
• Provide a detailed work plan for activities clearly identified in the program description and the applicable time frames.
• Provide an explanation of how activities may be sustained beyond the project period, as applicable.