



## Request for Quotation (RFQ) for Procurement of Sports Materials

**RFQ Title:** Procurement of Sports Materials

**RFQ Number:** 2024-PACT/02/02

**Date of Solicitation:** February 22, 2024

**Closing Date and Time:** March 4, 2024, 11:00 am (Dar es Salaam, Tanzania)

**Questions and Clarifications:** Due by February 27, 2024

**Estimated Delivery/ Performance Date:** April 22, 2024

### Introduction to Pact and ACHIEVE Project

Pact is an international nonprofit that works in nearly 40 countries, building solutions for human development that are evidence-based, data-driven, and owned by the communities we serve. Founded in 1971, Pact works with partners to build resilience, improve accountability, and strengthen knowledge and skills for sustainable social impact. Since 2001, we have been working in Tanzania to help people and communities build their own capacity to generate income, improve access to quality health services, and gain lasting benefit from the sustainable use of natural resources around them to benefit future generations. For more about Pact, visit [www.pactworld.org](http://www.pactworld.org)

ACHIEVE is a seven-year (2019-2026) USAID-funded global project whose primary goal is to reach and sustain HIV epidemic control among pregnant and breastfeeding women, adolescents, infants, and children. To reach this goal, ACHIEVE supports OVC and DREAMS service delivery, provides technical assistance to strengthen social welfare systems, and supports capacity development for local partners to sustain services at the community level. In 2023, USAID added global health security to the project's scope of work. ACHIEVE is implemented by Pact in partnership with Jhpiego, Palladium, No Means No Worldwide, and WI-HER. ACHIEVE's countries of implementation include Burundi, the Dominican Republic, Namibia, Nigeria, Rwanda, South Africa, South Sudan, Tanzania, and Zambia. To learn more about ACHIEVE, visit [www.pactworld.org/achieve](http://www.pactworld.org/achieve)

### Overall Objective

The overall objective of this assignment is to supply branded sports materials for adolescent boys aged 10 - 14 and their coaches in the five (5) councils implementing Coaching Boys into Men (CBIM) intervention. The sports materials to be supplied include footballs, football jerseys for two teams per school, goalkeeper jerseys, coaches' tracksuits, and coaches' exercise shoes, as per specifications presented in the table below.

## Sports Material Specifications

Type of Items	Items Specifications	Number of Required Items
Coaches' Exercise shoes	<ul style="list-style-type: none"> <li>• 100% Synthetic</li> <li>• Rubber sole</li> <li>• Durable density foam midsole provides lightweight response and lasting durability.</li> <li>• Level platform design features a lower heel-to-toe drop for a more natural running position.</li> <li>• Size – 43 (38 pairs)</li> </ul>	38
Coaches' Tracksuits	<p>Training Coat and Trousers</p> <ul style="list-style-type: none"> <li>• 100% polyester, breathable, comfortable fabric, lightweight.</li> <li>• Slim fit design tracksuits</li> <li>• Full front zipper with ribbed cuffs and hem for a close fit.</li> <li>• Pants: adjustable waist: Internal drawcord for perfect fit</li> <li>• Zip pockets</li> <li>• Adult Size – XL (38 suits),</li> <li>• Branded as per artwork</li> </ul>	38
Footballs	<ul style="list-style-type: none"> <li>• <b>Type</b> - Soccer balls</li> <li>• <b>Material</b> – Leather</li> <li>• <b>Standard sizing</b> – Size 4</li> <li>• Weight – 12 – 13 ounces</li> <li>• Circumference – 25 – 26 inches</li> <li>• Waterproof</li> </ul>	38
Football Jerseys	<p>Football jersey (Size: Qty Medium 760)</p> <p>T-shirt</p> <ul style="list-style-type: none"> <li>• 100% polyester, breathable, comfortable fabric, lightweight.</li> <li>• Ribbed crewneck (T-shirt)</li> <li>• Short sleeves (T-shirt)</li> </ul> <p>Shorts.</p> <ul style="list-style-type: none"> <li>• Adjustable waist: Internal drawcord for perfect fit</li> <li>• Branded as per artwork</li> </ul>	760
Goalkeeper Jersey	<p>Goalkeeper Jersey</p> <ul style="list-style-type: none"> <li>• 100% polyester</li> <li>• Long sleeves (top)</li> <li>• Ribbed crewneck,</li> <li>• Shorts/trousers, socks, and gloves (size 17.2 cm – junior size)</li> <li>• Size – Medium (76)</li> <li>• Branded as per artwork</li> </ul>	76
<b>Total</b>		<b>988</b>

## Delivery Point/Distribution Plan

Region	Council of Delivery	Coaches Exercise shoes (Size)	Coaches Tracksuits	Footballs	Football Jersey	Goalkeeper Jersey
		43	XL		Medium	Medium
Dar es Salaam	Temeke MC	6	6	6	120	12
Kagera	Bukoba MC	6	6	6	120	12
Mbeya	Mbarali DC	26	26	26	520	52
<b>Total</b>		<b>38</b>	<b>38</b>	<b>38</b>	<b>760</b>	<b>76</b>

## Scope of Work

The specific scope of work includes but not be limited to the following:

- Submit sample Sports materials to Pact's procurement department for review before branding (samples should be submitted for all designs, sizes, and colors).
- Communicate with Pact of any discrepancy from the approved sample before branding.
- Actual quantities to be supplied will be shared with the awarded vendor before issuance of LPO.
- Deliver Sports materials as per the distribution list above.
- Submit proof of delivery of CBIM sports materials to Pact.

Interested vendors should download the full Terms of Reference (ToR) through <https://www.pactworld.org/country/tanzania/procurement>

All questions and requests for clarification should be directed to [ProcurementTZ@pactworld.org](mailto:ProcurementTZ@pactworld.org) with the subject line "**Request for Clarification: Supply of Sports materials**" before COB February 27, 2024.

## Eligibility

To be considered for the award, vendors must currently be legally operating in Tanzania, and the quotation must include all the following information:

- Ability to meet or exceed the outlined requirements/technical specifications.
- Prompt delivery of the specified items/services on or before the required date(s).

## Submission Instructions

The following information is to be included by a vendor in the proposal:

- Draft the inception report detailing the methodology for supplying branded sports materials, including a tentative work plan before March 4, 2024.
- Joint Venture (JV) Agreement (If Applicable)
- Patent Registration Certificates (If Applicable)

- Quote, valid for at least 60 days
- The Company Profile must be Attached.
- Evidence of Contracts/PO/Awards: Minimum of 2 contracts of similar value, nature, and complexity implemented over the last three years.
- List at least two (2) names and addresses of the client served.
- Copies of registration, Certificate of Registration or Certificate of Incorporation Valid and relevant Business License, TIN Certificate, VAT Certificate, TAX Clearance, and Certificate Issued in 2023 (relevant to the scope).
- Item's specifications are fully addressed in the quotation.
- Certificate or letter of No-Litigation signed and signed by the Advocate of Court of law.
- Latest Audited Financial Statements for the last 2 years and last 6 months certified bank statement.
- Delivery time must be specified.
- Payment terms are 100% after delivery.

Interested bidders should submit their bids to Pact Tanzania via physical address below: -

**The Tender Committee,  
Pact Tanzania,  
Plot No. 1486, Msasani Peninsula (Masaki Area)  
P. O. Box 6348,  
Dar es Salaam, Tanzania.**

**Note:**

1. Pact will open all bids on **Monday, March 4, 2024, at 11.30 pm** in the presence of Bidder's Representatives who choose to attend.
2. Quotes must be in Tanzanian Shilling and must include taxes separately.
3. Proposals must be submitted physically to Pact offices in Dar es Salaam.
4. Quotations received after that time or at a different address may not be accepted.
5. As mentioned above, all quotations and delivery dates shall be valid for at least 60 days following submission.

**Terms and Conditions - Disclaimers**

1. Vendors **MUST** submit tender document physically at Pact office.
2. Late or incomplete bids will **not** be accepted.
3. The quote that complies with all the specifications/requirements and offers value for money shall be considered for the competition.
4. Pact may cancel the solicitation and not award.
5. Pact may reject any or all responses received.
6. Issuance of requests for quotes does not constitute a contract commitment by Pact.
7. Pact reserves the right to disqualify any offer based on the offer or failure to follow the solicitation instructions.
8. Pact reserves the right to waive minor proposal deficiencies that can be corrected before award determination to promote competition.

9. Pact will contact offerors to confirm the contact person's address and that the proposal was submitted for this solicitation.
10. Pact will not compensate vendors for their response to the solicitation.
11. Pact may award only part of the required items in this solicitation or issue multiple awards for the same lot.