



Scope of Work **ACHIEVE Technical MNCH Consultancy**

Title of Consultancy	ACHIEVE Technical MNCH Consultancy
Period of Performance	4/01/2026-6/30/2026
Contract Type	Cost-Reimbursement
Level of Effort	Up to 20 days
Place of Performance	Remote

1. Project Overview

ACHIEVE is an eight-year (2019-2027), U.S. Department of State-funded global project implemented by Pact. The project's global strategic objectives are to: (1) maintain HIV/AIDS epidemic control for the most at-risk and hard-to-reach pregnant and breastfeeding women, infants, children, and adolescents; (2) support the transition of prime funding and implementation to capable local partners; (3) advance the global health security agenda; and (4) improve integrated maternal, newborn, and child health and nutrition services.

ACHIEVE is initiating a new MNCH activity in Liberia to support the Government of Liberia to address existing MNCH gaps in Liberia, improve maternal child health outcomes, and support interventions and priorities that will improve availability of and access to critical lifesaving MNCH services. Activity priorities include improving access to care, strengthening quality of care, human resources enhancement, and outfitting facilities to respond to complicated deliveries.

2. Scope of Work

ACHIEVE seeks a technical consultant to support the global team in providing MNCH technical expertise to its work in Liberia. S/he will provide leadership in the design, planning, implementation, and monitoring of ACHIEVE Liberia's technical approaches, ensuring technical and programmatic quality. The consultant will be responsible for providing direct technical assistance to ACHIEVE Liberia technical staff and ensuring alignment with ACHIEVE global guidelines, standards, and protocols.

Key responsibilities include:

- Provide technical advice, direction, and quality assurance and support high-quality technical delivery of MNCH activities under ACHIEVE Liberia.
- Provide effective technical assistance, supportive supervision, and team mentoring for ACHIEVE Liberia staff.
- Monitor implementation of activities to ensure timely completion of objectives.
- Support the development of the project workplan.
- Lead in developing relevant deliverables (quarterly, annual, field project evaluations, etc.) in conjunction with ACHIEVE Liberia and global staff.
- Participate in project start-up by supporting implementation planning, tools

- development, and sub-award development and roll out.
- Contribute to and manage the development of innovative models and tools and documents technical achievements
- Participate in regular and ad hoc meetings with the ACHIEVE global and Liberia teams.

3. Consultant Qualifications

Required:

- Advanced clinical degree (MD/RN/NP) preferred, or master’s degree in health-related field or equivalent experience.
- At least 8 years of relevant professional experience in international public health programming, with a strong emphasis on MNCH programming
- 2 years’ experience living and working in Liberia, with a strong emphasis on MNCH programming
- Experience working with U.S. Government-funded MNCH programs in Liberia
- Demonstrated experience providing remote technical assistance to USG-funded health programs
- Strong understanding of district- and facility-level MNCH service delivery, health workforce issues, referral systems, data systems, and quality improvement approaches in Liberia
- Strong analytical, synthesis, and communication skills, including the ability to translate field observations into clear technical recommendations. Experience writing analytical donor reports.
- Proven ability to collaborate effectively with government counterparts and implementing partners in diverse, multicultural environments.
- Must be available mornings Eastern Time, and occasional afternoons Eastern Time.

4. Pact Responsibilities

- Access to Pact systems
- Coordination of meetings

5. Deliverables

Description	Format	Due Date	Acceptance Criteria
Bi-weekly activity plans	Email or Word	Every other week on Mondays	Details consultant plans/priorities for the upcoming two weeks and expected availability/needs from ACHIEVE staff
Donor reports	Word/ PowerPoint	Quarterly; and as requested by donor	Quality meets ACHIEVE global standards Timely submission
Detailed implementation plan	Excel	TBD	Aligns with workplan and is feasible
Scopes of work for subawardees	Word	TBD	Aligns with the workplan and technical direction of the project

			Meets Pact’s subaward requirements
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6. Travel Requirements

N/A

7. Intellectual Property & Confidentiality

All materials, reports, and products developed under this consultancy become the property of Pact.
The consultant must maintain confidentiality of all proprietary and sensitive information.

8. Safeguarding Requirements

The consultant must comply with Pact’s Safeguarding Policy and report any safeguarding concerns immediately.

9. Conflict of Interest

The consultant must disclose any actual or potential conflicts of interest.
Pact may terminate the consultancy if undisclosed conflicts are identified.

10. Compliance Requirements

The consultant must adhere to:

- Pact Code of Conduct
- Child Protection Policy
- Combating Trafficking in Persons Policy
- Pact Travel Procedure

11. Application requirements

Applications are due to mjwright@pactworld.org by 5:00 PM Eastern Time on April 1, 2026, with the subject line: “ACHIEVE Technical MNCH Consultant Application.” Applications must include:

- 1) cover letter** (maximum 2 pages) outlining the applicant’s relevant experience, and ability to meet availability requirement outlined above
- 2) CV**
- 3) writing sample** (donor report preferred), and
- 4) daily rate.**

Applications that do not follow these guidelines will not be considered.

12. Selection Criteria

Applications will be reviewed using the selection criteria below.

Criteria	Score
Demonstrated experience working on/with USG-funded MNCH projects in Liberia	30
Demonstrated experience successfully providing technical assistance on MNCH projects	15

Exceptional communication skills, including experience leading development of and writing donor reports	30
Cost of consultancy (daily rate and estimated total cost based on proposed LOE)	25
Total	100