



Request for Proposals

RFP Title: Blanket Purchase Agreement Set Up for Supply of Sports Materials, Start-Up Kits, and Reusable Sanitary Pads

Number: 2022-PACT/01/09

Date of Solicitation: September 14, 2022

Closing Date and Time: September 28, 2022, 11:00 am (Dar es Salaam, Tanzania)

Questions and Clarifications: Due by September 26, 2022

Introduction to Pact and ACHIEVE Project

Pact is an international nonprofit that works in nearly 40 countries building solutions for human development that are evidence-based, data-driven, and owned by the communities we serve. Founded in 1971, Pact works with partners to build resilience, improve accountability, and strengthen knowledge and skills for sustainable social impact. Visit us at www.pactworld.org.

ACHIEVE is a consortium of leading organizations in the global HIV/AIDS response and organization capacity strengthening, led by Pact. Pact is joined by core partners Jhpiego, Palladium, No Means No Worldwide, and WI-HER. ACHIEVE implements a four-year activity (October 2020 to April 2024) that aims: (1) to improve national- and community-level social welfare systems to sustain support for orphans and vulnerable children (OVC) and families affected by HIV and (2) to strengthen the capacity of local organizations to deliver OVC services and (3) to deliver high-quality OVC services and DREAMS interventions for AGYW 9-14 years.

Pact Tanzania through ACHIEVE Project, is considering issuing Blanket Purchase Agreements (BPAs) to eligible suppliers for the supply of sports materials, start-up kits, and reusable sanitary pads kits for the project implementation in FY2023. BPAs will commit rates and terms for orders to be placed by Pact over the BPA period, subject to program requirements and donor funding.

Objective of the Assignment

The overall objective of this assignment is to solicit eligible and the most economically advantageous suppliers to be issued BPAs for the supply of one year (October 2022 to September 30, 2023) for the procurement of sports materials, start-up kits, and reusable sanitary pad kits.

This Blanket Purchase Agreement's performance period for all item requirements is October 1, 2022, through September 30, 2023.

Items Specification and Requirement

Item	Description of item	Specifications	Quantity (subject to program requirements and donor funding.)
Sports Material	To be accessed in the TOR	Please refer to the ToR link below to access the specifications.	Various (detailed is accessible in the ToR)
Reusable Sanitary Pads	To be accessed in the TOR		83,274 kits
Vocational Start-up Kits for CLHIV	To be accessed in the TOR		480 kits
Business Start-up Kits for Caregivers	To be accessed in the TOR		300 kits

The above estimations are subject to fund availability.

Interested vendors should download the full Terms of Reference (ToR) through <https://www.pactworld.org/country/tanzania/procurement>

All questions and requests for clarification should be directed to ProcurementTZ@pactworld.org with the subject line "**Request for Clarification: Supply of Sports Materials, Start-Up Kits and Reusable Sanitary Pads**" before COB September 26, 2022.

Eligibility

To be considered for the award, vendors must currently be legally operating in Tanzania, and the quotation must include all of the following information:

- Ability to meet or exceed the requirements/technical specifications.
- Ability to deliver the items/services throughout the BPA period
- Ability to commit to fixed rates for the full BPA period.
- Legally registered in Tanzania.

Evaluation Criteria

- Price
- Financial capability
- Experience
- Quality of items to be supplied (Shortlisted applicants will be required to submit samples).
- Delivery

Submission Instructions

Interested suppliers must submit the following information to Pact Tanzania:

1. Draft inception report detailing the methodology for supplying and distributing education subsidies kits, including tentative work plan, for review and approval by Pact.
2. Quote, valid for 12 months.
3. Current company profile
4. Copies of the registration certificate and address of their registered office, valid business license, VAT, TIN certificates, and Tax clearance certificate
5. Items specifications are fully addressed in the quotation.
6. Current Audited financial statement for two consecutive years
7. Delivery time must be specified.
8. Payment terms 100% after delivery
9. Evidence of supplying education subsidies kits and at least two (2) names and addresses of clients served.
10. Interested vendors should visit Pact Tanzania Dar Office to see a backpack sample before submitting a quote.

Note: Shortlisted vendors will be required to submit samples similar to or close to the sample provided by Pact Tanzania.

Vendors who wish to answer this RFP should send their bids in sealed envelopes to Pact Tanzania Head Office by September 28, 2022, at 11:00 am. All sealed envelopes need to be marked as: **"Tender for Procurement of Supply of Sports Materials, Start-Up Kits, and Reusable Sanitary Pads"**

Office Address: :

**The Tender Committee
Pact Tanzania
74 Uporoto Street, Victoria
P. O. Box 6348, Dar es Salaam, Tanzania**

Pact will open all bids on **September 28, 2022, at 11.30 am** in the presence of Bidder's representatives who choose to attend.

Quotes must be in Tanzania shillings and include taxes separately:

- Proposals submitted through emails will not be considered.
- Quotations received after that time or at a different address may not be accepted.