TERMS OF REFERENCE FOR PROCUREMENT OF TABLETS TO ACHIEVE PROJECT

Introduction to Pact and ACHIEVE Project

Pact is an international non-profit that works in nearly 40 countries building solutions for human development that are evidence-based, data-driven, and owned by the communities we serve. Founded in 1971, Pact works with partners to build resilience, improve accountability, and strengthen knowledge and skills for sustainable social impact. Visit www.pactworld.org

The Adolescents and Children HIV Incidence Reduction, Empowerment, and Virus Elimination project, or ACHIEVE, is a five-year global effort to reach and sustain HIV epidemic control among pregnant and breastfeeding women, adolescents, infants, and children. The project is funded by the President's Emergency Plan for AIDS Relief (PEPFAR) through the United States Agency for International Development (USAID) and implemented by a Pact-led consortium of top global HIV/AIDS partners, including Palladium, No Means No Worldwide, and WI-HER.

Objective of the Assignment

The overall objective of this assignment is to solicit eligible vendor(s) who will supply 220 units of tablets to support general project data management activities.

Timeline

This activity is to be completed by September 28, 2023.

Description of Items

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<tr>
<th>Item and Quantity</th>
<th>Specifications</th>
<th>Other</th>
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| 220 Tablets       | • Build: Aluminum body  
                  • Display: 8.7"  
                  • Internal memory: at least 32GB  
                  • RAM: at least 4 GB  
                  • CPU: Octa-core (4x2.3 GHz Cortex-A53 & 4x1.8 GHz Cortex-A53)  
                  • Chipset: MediaTek MT8768T HelioP22T (12 nm)  
                  • Network: GSM/HSPA/LTE  
                  • OS: At least Android 11  
                  • Battery: Non-removable Li-lon5100 mAh battery | • Built-in camera: 8 MP  
                  • Resolution: 800 x 1340 pixels, 5:3 ratio (~179 ppi density.  
                  • Wi-Fi 802.11 a/b/g/n/ac, dual-band, Wi-Fi Direct  
                  • Dedicated microSD Card slot  
                  • USB: USB Type-C 2.0  
                  • GPS, GLONASS, BDS, GALILEO |
| 220 Screen protectors and covers | • Glass screen protector  
                  • Silicon cover |       |
Scope of Work

The specific scope of work includes but should not be limited to the following:

- Work with the Procurement, ICT, and M&E team to verify if the tablets adhere to the agreed-upon quality and specifications.
- Procuring and delivering the tablets per the standard and specifications agreed upon.
- Deliver the tablets as per the distribution point provided.
- A vendor should have a delivery note to be signed by the receivers and must indicate the date, full name, title and mobile contact, his/her signature, item specification, and quantity and should be stamped.

Eligibility

- Vendors must be currently legally operating in Tanzania, and the quotation must include all the following information:
  - Ability to meet or exceed the Requirements/ Specifications outlined above.
  - Ability to deliver the items/services no later than the date(s) required.

Evaluation Criteria

- Price.
- Financial capability.
- Experience.
- Quality of items to be supplied.
- Warranty considerations.
- Delivery terms.

Submission Instructions

Interested dealers must submit the following information to Pact Tanzania:

- Quote, valid for at least 60 days.
- Current company profile.
- Copies of registration, certificate, and address of their registered office, valid business license, VAT, TIN certificates, and Tax clearance certificate.
- Item's specification is fully addressed in the quotation.
- Manufacturer authorization certificate for the quoted item/s.
- Evidence of similar assignments, and at least three (3) PO and names and addresses of clients served.
- The quote should explicitly state the brand/make and model and highlight the quoted item's full technical specifications.
- Current Audited financial statement – for two consecutive years.
- Delivery time must be specified.
- All quotes must be in Tanzanian Shillings.
• Payment terms 100% after delivery.
• Interested bidders should submit their bids electronically to Pact Tanzania via email at tendertz@pactworld.org, addressing to:

   The Tender Committee,
   Pact Tanzania,
   74 Uporoto Street, Victoria
   P. O. Box 6348,
   Dar es Salaam, Tanzania.

• All questions and requests for clarification should be directed to ProcurementTZ@pactworld.org with the subject line "Request for Clarification: Supply of Tablets" before COB August 4, 2023.

Note:
• Pact will open all bids on Monday, August 07, 2023, at 11.30 am in the presence of Bidder's Representatives who choose to attend.
• Quotes must be in Tanzanian Shilling and must include taxes separately.
• Proposals must be submitted electronically to Pact Tanzania.

Other Considerations

• Late or incomplete bids will not be accepted.
• Pact reserves the right to modify by written notice the terms of this solicitation at any time in its sole discretion. Pact may cancel the solicitation at any time.
• Pact may reject any or all proposals received.
• Issuance of solicitation does not constitute award commitment by Pact.
• Pact reserves the right to disqualify any quotation based on the vendor's failure to follow solicitation instructions.
• Pact will not compensate vendors for their response to the solicitation.
• Pact reserves the right to issue an award based on the initial evaluation of applications without further discussion.
• Pact may choose to award only part of the scope of work in the solicitation or to issue multiple awards of the scope of work.
• Pact reserves the right to waive minor proposal deficiencies that can be corrected before award determination to promote competition.
• Pact may contact vendors to confirm the contact person and address and that the proposal was submitted for this solicitation.
• Pact may contact listed past performance references without notice to the vendor. Pact also reserves the right to contact other past performance information sources that the vendor did not list in the proposal.
• The vendor confirms they understand the terms and conditions by submitting a proposal.
• Information pertaining to and obtained from the vendor because of participation in this solicitation is confidential. The vendor consents to the disclosure of the documents submitted by the vendor to the reviewers involved in the selection process. Please note that non-disclosure agreements bind all reviewers.
• The resultant award will be governed by Pact's standard terms and conditions and any applicable funder requirements.
• Vendor proposals may not include any items which are prohibited for purchase under US Government funding, including equipment and services produced or provided by Huawei Technologies Company or ZTE Corporation, Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Company, or Dahua Technology Company (or any subsidiary or affiliate of such entities).